The content of the document is not legible due to the quality of the image.
BIDDING DOCUMENT

for

the RBPR Reagent Kit (Organophosphate and Carbamate)

National Competitive Bidding (NCB)
IFB No. ncb/CAL/05/goods/076/77

Government of Nepal
Ministry of Agriculture and Livestock Development
Department of Agriculture
Central Agricultural Laboratory
Hariharbhawan, Lalitpur

Issued on: 8th Poush, 2076
Issued to: 15th Magh, 2076
Invitation for Bids

Government of Nepal (GoN)
Ministry of Agriculture and Livestock Development
Department of Agriculture
Central Agricultural laboratory
Hariharbhangar, Lalitpur

Invitation for Bids for the [RBPR Reagent Kit (Organophosphate and Carbamate)]
Contract Identification No. ncb/CAU/05/goods/076/77
Date of publication: 8th Poush, 2076

Name of the Development Partner [if applicable]:
Loan/Credit/Grant No. [if applicable]:

1. Central Agricultural Laboratory has received grant from Government of Nepal as approved program towards the cost of RBPR Reagent Kit (Organophosphate and Carbamate) for different Rapid Bioassay of Pesticides Residue analysis unit, Ilhus, Suralahi, Rupendehi, Kamal, Bante, Katihar, kishmandaud and intends to apply part of the funds to cover eligible payments under the Contract for Central Agricultural Laboratory and ncb/CAU/05/goods/076/77.

2. The Central Agricultural Laboratory invites sealed or electronic bids from eligible bidders for the procurement of RBPR Reagent Kit under National competitive bidding procedures specified in Public Procurement Act and Regulations.

3. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Central Agricultural Laboratory, Hariharbhangar, Lalitpur, 01-5520314 and email centralaglab.egp@gmail.com or may visit PPMO egp system www.bolpatra.gov.np/egp.

Bidder who chooses to submit their bid electronically should download the bidding documents for e-submission from PPMO’s e-GP system www.bolpatra.gov.np/egp. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following Rajawal (revenue) account as specified below.

Information to deposit the cost of bidding document in Bank:
Name of the Bank: Nepal Bank Limited, Gabinah, Lalitpur
Name of Office: Central Agriculture Laboratory, Hariharbhangar, Lalitpur
Office Code no.: 312-013-403
Office Account no.: 00101000000001001001
Rajawal (revenue) Shinhai no.: 14229

4. Sealed or electronic bids must be submitted to the office Central Agriculture Laboratory, Hariharbhangar, Lalitpur by hand/courier or through PPMO’s e-GP system www.bolpatra.gov.np/egp on or before 12:00 AM of 16th Magh, 2076. Bids received after this deadline will be rejected.

5. The bids will be opened in the presence of Bidders’ representatives who choose to attend at 2:00 PM on 16th Magh, 2076 at the office of Central Agriculture Laboratory, Hariharbhangar, Lalitpur. Bids must be valid for a period of 90 days from the date of bid opening and must be

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1 This provision is only for donor funded so should be deleted in case of project funded by Government's resources.
accompanied by a bid security or scanned copy of the bid security in pdf format in case of e-bid, amounting to a minimum of NRs. 689700, which shall be valid for 30 days beyond the validity period of the bid (i.e. 16th Falgun, 2076)

6. If the last date of purchasing and/or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.

7. Bidder should include both in word and number during submission of bid. If the value in bid document is different in word and number, in that case the word will be given as valid.

8. In case of using the tika in the bid document, it will not be valid.

9. The authority of approval or reject of the bid document will be secured to this Laboratory.

10. On the necessity of this laboratory quantity declared in Bid document can be added or reduced during procurement.
Invitation for Bids

Government of Nepal (GoN)
Ministry of Agriculture and Livestock Development
Department of Agriculture
Central Agricultural Laboratory
Haritarhawan, Lalitpur

Invitation for Electronic Bids for the RBPR Reagent Kit (Organophosphate and Carbamate)

IFB No.: ncb/CAL/05/goods/076/77
Contract Identification No: ncb/CAL/05/goods/076/77
Date of publication: 8th Poush, 2076

Name of the Development Partner [if applicable]: ______________________
Loan/Credit/Grant No [if applicable]: ______________________

1. The Central Agricultural Laboratory invites electronic bids from eligible bidders for the procurement of RBPR Reagent Kit under National Competitive bidding procedures specified in Public Procurement Act and Regulations.

2. Eligible bidders may obtain further information and inspect the bidding documents at the office of Central Agriculture Laboratory Haritarhawan, Lalitpur, 01-5520314 and and centralaglab.assp@gmail.com or may visit PPMO egp system www.bolpatra.gov.np/egp.

3. Bidding documents are available online and can be downloaded from e-GP system: www.bolpatra.gov.np/egp. Interested bidders shall register in the e-GP system and deposit the cost of bidding document in the following bank.

Name of the Bank: Nepal Bank Limited, Gaijinhali, Lalitpur
Name of Office: Central Agriculture Laboratory, Haritarhawan, Lalitpur
Office Code no.: 312-013-403
Office Account no.: 00101000000001001001
Rajasth (revenue) Shikshak no.: 14229

4. Interested Bidders shall submit the electronic Bids through www.bolpatra.gov.np/egp to the above office of Central Agriculture Laboratory, Haritarhawan, Lalitpur on or before 12:00 AM on 10th Mahaas, 2076.

5. Bids shall be opened in presence of Bidders' representatives who choose to attend on 2:00 PM and 16th Magh, 2076 at the office of Central Agriculture Laboratory, Haritarhawan, Lalitpur. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a minimum of NPR. 699700/- (2 to 3% of estimated amount), which shall be valid for minimum 30 days beyond the bid validity period (i.e. 16th Shrawan, 2077).

6. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
ITB 12.1 (b) The Bidder shall submit the following additional documents with its Bid: Manufacturer’s Authorization.

ITB 14.1 Alternative Bids are not permitted

ITB 15.3 The prices quoted by the Bidder shall not be Adjustable

ITB 17.1 (e) The Bidders shall submit:

- Copy of Firm Registration Certificate
- Copy of Business Registration Certificate (if required)
- Copy of VAT and PAN Registration Certificate

ITB 19.2 A Manufacturer’s Authorization letter is required for all the items listed in Section Y Schedule of Requirements

ITB 19.3 The Bidder “is not” required to include with its bid, evidence that it will be represented by an Agent in Nepal.

ITB 20.1 The bid validity period shall be 90 days.

ITB 21.1 The bid must be accompanied by bid security, amounting to a minimum of N₨ 689700 (Rs. 2 to 3 percent of estimated amount excluding Value Added Tax, which shall be valid for minimum 30 days beyond the bid validity period; i.e. 16th Shrawan, 2077).

ITB 21.2 If the Bidder wishes to submit the Bid Security in the form of cash, the cash should be deposited in Deposit Account No.: 01802000000033000051 at Nepal Bank Limited, Gabasahl, Lalitpur and submit the receipt of the deposited amount of cash along with the bid.

ITB 22.1 The written confirmation of Authorization to sign on behalf of the Bidder shall consist of: Power of Attorney to sign the bid

D. Submission and Opening of Bids

ITB 23.1 Bidders shall have the option of submitting their bids “by electronic only”.

ITB 23.1 Listed below is a description of the electronic bidding submission procedure.

(a) If bidders submit their bids electronically, the electronic bidding submission procedures shall be: Bidders submitting Bids electronically shall follow the electronic bid submission procedure specified in this clause.

i. The bidder is required to register in the e-GP system https://www.bol@tra.gov.np/egp following the procedure specified in e-GP guideline.
viii. For verifying the authentic user, the system will send one time password (OTP) in the registered e-mail address of the bidder. System will validate the OTP and allow bidder to submit their bid.

ix. Electronically submitted bids can be modified and/or withdrawn through system. The bidder may modify their bids multiple times online within bid submission date and time specified in e-GP system. Once a Bid is withdrawn, bidder won’t be able to submit another bid response for the same bid.

x. The Bidder / Bid shall meet the following requirements and conditions for e-submission of bids:
   a) The e-submitted bids must be readable through PDF reader.
   b) The facility for submission of bid electronically through e-submission is to promote transparency, non-discrimination, equality of access, and open competition in the bidding process. The Bidders are fully responsible to use the e-submission facility properly in e-GP system as per specified procedures and in no case the Purchaser shall be held liable for Bidder’s inability to use this facility.
   c) When a bidder submits electronic bid through the PPMO e-GP portal, it is assumed that the bidder has prepared the bid by studying and examining the complete set of the Bidding documents including specifications, drawings and conditions of contract.

ITB 24.1
For bid submission purposes only, the Purchaser’s address is: Central Agricultural Laboratory, Haritalbarhawan, Lalitpur

ITB 24.1
The deadline for bid submission is:
Date: 16th Magh, 2076
Time: 12:00 AM

ITB 24.1
If the last date of purchasing, submission and opening of Bid falls on a government holiday then the next working day shall be considered as the last day without any change in the time and place as fixed.

ITB 27.1
The bid opening shall take place at:
Date: 16th Magh, 2076
Time: 2:00 PM
Place: Central Agricultural Laboratory, Haritalbarhawan, Lalitpur

ITB 27.1
If electronic bid submission is permitted in accordance with ITB 23.1, the specific bid opening procedures shall be:
ii. Interested bidders may download the IFB and bidding document from e-GP system.
iii. The registered bidders need to maintain their profile data required during preparation of bids.
iv. In order to submit their bids, the cost of the bidding document can be deposited as specified in IFB. In addition, electronic scanned copy (.pdf format) of the bank deposit voucher/cash receipt should also be submitted along with the technical bid.
v. The bidder can prepare their bids using data and documents maintained in bidder’s profile and forms/format provided in bidding document by Purchaser. The bidder may submit bids as a single entity or as a joint venture. The bidder submitting bid in joint venture shall have to upload joint venture agreement along with partner(s) B timeline ID provided during bidder’s registration.
vi. Bidders (all partners in case of JV) should update their profile data and documents required during preparation and submission of their technical bids.
vii. In case of bid submission in JV, the consent of the partners shall be obtained through the confirmation link sent to the registered email address and the partners shall have to acknowledge their confirmation.

The required forms and documents shall be part of bids.

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<thead>
<tr>
<th>No.</th>
<th>Document</th>
<th>Requirement</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1.</td>
<td>Letter of Bid</td>
<td>Mandatory</td>
<td>PDF</td>
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<td>2.</td>
<td>Bid Security</td>
<td>Mandatory</td>
<td>PDF</td>
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<td>3.</td>
<td>Company registration</td>
<td>Mandatory</td>
<td>PDF</td>
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<td>4.</td>
<td>VAT registration</td>
<td>Mandatory for domestic bidders</td>
<td>PDF</td>
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<td>5.</td>
<td>Business Registration Certificate</td>
<td>if required, Mandatory</td>
<td>PDF</td>
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<td>6.</td>
<td>Tax clearances certificate or evidence of tax return submission or extension of time.</td>
<td>Mandatory for domestic bidders</td>
<td>PDF</td>
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<td>7.</td>
<td>Power of Attorney of Bid signatory</td>
<td>Mandatory</td>
<td>PDF</td>
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<td>8.</td>
<td>Bank Voucher for cost of bid document</td>
<td>Mandatory</td>
<td>PDF</td>
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<tr>
<td>9.</td>
<td>Joint venture agreement</td>
<td>Mandatory in case of JV Bid</td>
<td>PDF</td>
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<tr>
<td>10.</td>
<td>Completed Price Schedule</td>
<td>Mandatory</td>
<td>PDF+Web Form</td>
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<tr>
<td>11.</td>
<td>Qualification Documents</td>
<td>Mandatory</td>
<td>PDF</td>
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